

भारतीय डाक विभाग
Department of Posts - India
मुख्य पोस्ट मास्टर जनरल कार्यालय , ऑ. प्र . सर्किल , विजयवाडा - 520 013
O/o Chief Postmaster General, Andhra Pradesh Circle, Vijayawada-520 013

No.WLI/Sports Rectt./2017	dated at Vijayawada-520 013 the	30	12	2017
----------------------------------	--	-----------	-----------	-------------

Notification for appointment of Meritorious Sports persons in the Department of Posts in Andhra Pradesh Postal Circle in the cadre of Postal Assistant/Sorting Assistant, Postal Assistant (CO/RO), Postman and Multi Tasking Staff (MTS)

-X-X-X-

Notification inviting applications from meritorious Sportspersons in the disciplines listed in **Annexure-I** for appointment as Postal Assistant/Sorting Assistant, Postal Assistant (CO/RO), Postman and Multi Tasking Staff are called for, under sports quota against the vacancies as furnished below.

1. The cadre wise details of vacancies are indicated below:

Cadre	Postal Assistant	Sorting Assistant	Postal Assistant (CO/RO)	Postman	Multi Tasking Staff	Total
Vacancies	06	01	01	17	11	36

2. Meritorious Sports Candidates will be selected for appointment based on the instructions contained in the Department of Personnel & Training OM No.14034/01/2013-Estt.(D) dated 03.10.2013 communicated vide Directorate letters No.14-01/2013-PAP dated 14.10.2013 & No.17-18/2016-SPB-I dated 16.11.2017 as amended from time to time. Extracts of which are reproduced below.

3. Order of Preference:

- a) First preference to those candidates who have represented the country in an international Competition with the clearance of the Department of Youth Affairs and Sports.
- b) Next Preference will be given to those who have represented a State/U.T in the Senior or junior level national Championships organized by the national Sports Federations recognized by department of Youth Affairs & Sports or national Games organized by Indian Olympics Association and have won medals or Positions up to 3rd place. Between the candidates participating in Senior and junior National Championships/games, the candidates having participated and won medal in Senior National Championship should be given preference.
- c) Next preference will be given to those, who have represented a University in an Inter-university competition conducted by Association of Indian Universities/ Inter University Sports Board and have won Medals or positions upto 3rd place in finals.
- d) Next preference will be given to those who have represented the State Schools in the National sports/games for Schools conducted by the All-India School Games Federation and have won medals or positions upto 3rd place.
- e) Next preference will be given to those, who have been awarded National Award in Physical efficiency under national Physical Efficiency drive.
- f) Next Preference will be given to those who represented a State/ Union Territory/ university/ State Schools Teams at the level mentioned in Categories (b) to (d) but could not win a medal or Position, in the same order of preference.



- NOTE 1:** In the event of tie, those who have secured a higher position or won more than one medal will be given the preference.
- NOTE 2:** Participation in individual and team event / item may be given the same preference.
- NOTE 3:** No preference will be given for winning more than one medal/ position.
- NOTE 4:** In case of any doubt about the status of tournament, the matter will be decided by the Department of Personnel & Training in consultation with Department of Sports and Youth Affairs.
- NOTE 5:** Decision of the competent authority i.e Chief Postmaster General, Andhra Pradesh Circle, Vijayawada-13 will be binding on all.

4. The last date for receipt of applications is fixed as **30.01.2018**. The applications received after **30.01.2018** will not be considered.

5. **Eligibility:**

- (a) **Age for the vacancies of PA/SA/PA(CO/RO)/Postman:**
18 to 27 years as on 30.01.2018 (Last date of receipt of Applications).

Upper age limit is relaxable as follows:

For General - upto 5 years

For OBC- upto 8 years

For SC/ST - upto 10 years

- (b) **Age for the vacancies of Multi Tasking Staff:**
18 to 25 years as on 30.01.2018 (Last date of receipt of Applications).

Upper age limit is relaxable as follows:

For General - upto 5 years

For OBC- upto 8 years

For SC/ST - upto 10 years

This concession will be available only to those sports persons who satisfy all other eligibility conditions relating to educational qualifications etc. and furnish a certificate from the appropriate competent authority as per the specimen copy enclosed.

6. **Educational qualifications:**

(a) **Postal Assistant/Sorting Assistant/Postal Assistant (CO/RO):**

- (i) A pass in 10+2 Standard or 12th class from Recognized University/Board of School Education Board of Secondary Education/National Institute of Open Schooling (NIOS) /Open universities recognized and affiliated to NIOS with English as a compulsory subject.
- (ii) Candidates with higher qualification are also considered but they have to fulfill the requirements mentioned in sub para (i) above. There are no bonus marks for higher education.
- (iii) Candidates who have passed 12th standard/10+2 in vocational courses or Job oriented course are not eligible.
- (iv) Having Typing knowledge and computer knowledge upto the required standard is desirable.
- (v) Sports qualification as mentioned at Para 8 below.

(b) Postman:

- (i) A Pass in Matriculation from a recognized Board/ University.
- (ii) Candidates with higher qualification are also considered but they have to fulfill the requirements mentioned in sub para (i) above. There are no bonus marks for higher education.
- (iii) Sports qualification as mentioned at Para 8 below.

(c) Multi Tasking Staff:

- (i) A Pass in Matriculation/ITI from a recognized Board/ University.
- (ii) Candidates with higher qualification are also considered but they have to fulfill the requirements mentioned in sub para (i) above. There are no bonus marks for higher education.
- (iii) Sports qualification as mentioned at Para 8 below.

7. Scale of Pay:

a.	Postal /Sorting Assistant/Postal Assistant (CO/RO)	Rs.25500/- in Level-4 of Pay Matrix as per 7 th CPC + admissible allowance as prescribed from time to time.
b.	Postman	Rs.21700/- in Level-3 of Pay Matrix as per 7 th CPC + admissible allowance as prescribed from time to time.
c.	Multi Tasking Staff	Rs.18000/- in Level-1 of Pay Matrix as per 7 th CPC + admissible allowance as prescribed from time to time.

8. Sports Qualification:

Sl. No	Competition	Authority awarding certificate	Form in which certificate is to be awarded.
1.	International competition	Secretary of the National Federation of the Game concerned.	Form 1
2.	National competition	Secretary of the National Federation or Secretary of the State Association of the Game concerned.	Form 2
3.	Inter University Tournaments	Dean of Sports or other Officer in overall charge of Sports of the university concerned.	Form 3
4.	National/Sports/ Games for schools	Director or Additional / Joint or Deputy Director in overall charge of Sports / games for schools in the Directorate of Public Instructions /Education of the state.	Form 4
5.	Physical Efficiency Drive	Secretary of other Officer in overall charge of Physical Efficiency in the Ministry of Education & Social welfare Government of India	Form 5

Note: Specimens of the forms 1,2,3,4 &5 referred to above are given in Appendix-I.

9. Submission of Applications:

- (a) The Notification can be downloaded from Andhra Pradesh Postal Circle web site www.appost.in and www.indiapost.gov.in.
- (b) The applications as indicated in Annexure-II can be downloaded from Andhra Pradesh Postal Circle Website www.appost.in and www.indiapost.gov.in.
- (c) Applications purchased from outside vendors will not be accepted.
- (d) If a candidate desires to apply for more than one post (PA/SA, PA(CO/RO), Postman & MTS) /discipline (Sports event) he has to submit separate applications for each



post (PA/SA, PA(CO/RO), Postman & MTS)/discipline (Sports event) application fee separately for each application. If the candidate applies for more than one post/ discipline through one application, the same will not be considered for any post/ discipline and will be summarily rejected. Post/discipline for which applied should be specifically mentioned.

10. Application Fee:

All the Applicants have to pay an application fee of Rs100/- (Rupees One Hundred only) in the form of Indian Postal Order. Applicants have to enclose an Indian Postal Order of value of Rs 100/- (Rupees One hundred only) drawn in favour of Chief Postmaster General, Andhra Pradesh Circle, Vijayawada-520013. The application fee in any other means i.e, Cheque/ Demand Draft /UCR will not be accepted and all such applications will be rejected.

Note: Fee once paid shall not be refunded under any circumstances.

11. Method of Selection:

- Selection of candidates will be made on the educational and sports qualification and subject to fulfillment of other prescribed conditions.

The most suitable and fit candidates will be considered. Selected candidates have to compulsory participated in the circle team during All India Postal Tournaments for specified years by the department.

12. Disqualification:

- (a) No person - who has entered into or contracted a marriage with a person having spouse living; or
- (b) No person - who has a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to service. Provided that Central government may, if satisfied that such marriage is permissible under the personnel law applicable to such person and to the other to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

13. SPECIAL INSTRUCTIONS TO THE APPLICANTS:

- (a) Original certificates should not be submitted. Self attested Photo copies should be sent. Certificates without attestation will be rejected.
- (b) Attested copies of all the required documents and certificates should be sent along with the application. The documents/marks lists/certificates submitted at a later date will not be entertained.
- (c) If the prescribed / required documents are not submitted along with the application, application received after due date will be rejected and no request for revival will be considered.
- (d) Incomplete or unsigned applications or applications without photographs or applications received after due date will be rejected.
- (e) Before submitting the application, the candidate must carefully read the eligibility conditions and satisfy himself that he fulfills all the eligibility conditions for the post which he has applied.
- (f) Community certificate for SC/ST & OBC in the prescribed form from the competent authorities, as in Appendix II and III respectively are to be submitted. Certificates submitted in any other form or from authorities not competent to issue the same will be ignored.



- (g) The applications should be sent through Speed/Regd Post only. Those sent through any other means, Private couriers/Un-regd. post and given by hand shall not be accepted.
- (h) One envelope should contain application of one candidate for one event only.
- (i) Applications wrongly addressed or received after due date are liable to be rejected, whatever may be the reason for delay. Applications without required certificates and incomplete applications are liable to be rejected. No intimation will be sent in this regard.
- (j) The selected candidates shall be posted anywhere in Andhra Pradesh Postal Circle.
- (k) The selected candidates of all posts are liable to serve anywhere in the Circle and as and when required at the sole discretion of the appointing authority.
- (l) Once appointed, request for transfer will not be entertained for 5 years.
- (m) Selection of candidates will be in accordance with the relevant recruitment rules and administrative instructions issued by the Department of Posts from time to time.
- (n) The candidate should give an undertaking that he will serve the Department for a minimum period of three years, if selected in the proforma given. The services of Candidates who will leave the job within three years will be terminated under Rule-5 of CCS (Temporary service) Rules, 1965.
- (o) The Department reserves the right either to revise the number of vacancies or to cancel the recruitment, if so warranted and the Department will not be liable to return the fee or pay any compensation on the applicant's application.

14. DETAILS OF ENCLOSURES :

(List of photo copies (self attested) of Certificates and documents to be sent).

- (a) All marks lists of Education qualifications.
- (b) Proof in respect of Sports qualification/achievements.
- (c) Proof for Date of birth.
- (d) Caste/Community Certificate in the prescribed form for SC, ST and OBC candidates issued by competent authorities (Please see Appendix II and III).
- (e) Two latest identical Pass Port Size Photographs (one to be pasted on the application and the other sent loose with name and address written on the reverse).
- (f) Duly filled in Application Form itself with signed under taking form.

Note:

- (i) Candidates to submit paper clippings if any published in the news paper on winning of awards/prizes in support of the certificate.
 - (ii) Copies of photos taken while receiving the awards in support of the certificate.
 - (iii) Certificate signed by the Secretary of the concerned Sports Board only will be accepted. Certificates issued by President/ others of the Sports Board will not be entertained.
 - (iv) If already employed, details of the organization. If the candidate presently practicing in the relevant sports and if so date from which practicing and the name of Institution where practicing etc.
 - (v) Write up in brief on what he/she will do in the Department in the relevant Sports/ Event if she/he is selected in 15 lines.
15. The application in the form attached to this prospectus (Annexure - II) completed in all respects may be sent to "The Chief Postmaster General (Recruitment Section), Andhra Pradesh Circle, Krishnalanka, Vijayawada-520013." The application along with attested copies of requisite certificates should reach on or before the date mentioned in the notification at para 4. Applications received after due date are liable to be rejected.

The applications should be sent through Speed Post/Registered Post only. Those sent through any other means, private couriers, by Unregistered post and given by hand shall not be accepted.

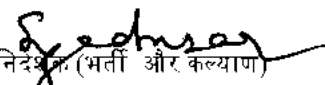
16. INSTRUCTIONS RELATING TO SUBMISSION OF APPLICATION:

- (a) Write the required information In English.
- (b) One envelope should contain application of one candidate for one post/ discipline only.
- (c) The envelope containing the application must be super-scribed in bold letters as "**APPLICATION FOR THE POST OF POSTAL/SORTING ASSISTANT/ POSTAL ASSISTANT(CO/RO)/POSTMAN/ MTS IN ANDHRA PRADESH POSTAL CIRCLE UNDER SPORTS QUOTA**". The name of the post and discipline for which applied should be clearly mentioned on the envelope. (Format of addressing envelope is mentioned in Annexure-III).
- (d) An application will be rejected at any stage of recruitment process for not having been submitted in the official format/having incomplete information / wrong information / misrepresentation of facts / unsigned / without photographs / not accompanied by attested copies of required certificates.
- (e) If a candidate has changed his name or dropped / added part of his name after Matriculation/SSLC/Hr. Secondary, proof for the change of name such as Affidavit, Gazette Notification, etc., should be enclosed.

NOTE: Only certificates issued by the competent authorities, for example, the Universities/concerned Boards would be accepted as proof for having possessed the minimum educational qualifications or date of birth. Only those certificates issued by the competent authorities and in the prescribed form would be considered.

17. CHECK LIST: Before submission of application, the following points may be checked carefully and the corresponding columns are filled correctly.

- (a) Check whether you have firmly pasted your passport size Photographs (5 cm x 7 cm) in the prescribed place in the application form.
- (b) Check your Eligibility carefully.
- (c) Check whether you have filled in all the columns of the application form correctly and no column has been left blank.
- (d) Check whether you have filled in your COMMUNITY / POST/ POSITION IN DISCIPLINE correctly in the relevant column.
- (e) Check whether you have mention the details of fee paid and enclosed Indian Postal Order (IPO).
- (f) Check whether application form has been signed in full by you.
- (g) Check whether you have enclosed the signed undertaking form.


महायक निदेशक (भर्ती और कल्याण)
Assistant Director (Rectt & Welfare)
मुख्य पोस्ट मास्टर जनरल कार्यालय,
O/o Chief Postmaster General,
आ.प्र. सर्किल, विजयवाडा-520013.
A.P.Circle , Vijayawada-520 013.



ANNEXURE - I

Applications from the eligible candidates will be considered for the following disciplines:

Sl. No.	Discipline	Position	Nos of the Posts	Reserved for Men/Women
1	Kabaddi	Rider	02	Men
		Centre Left Cover	01	Men
		Centre Right Cover	01	Men
		All-rounder	01	Men
2	Athletics (including Track and Field Events)	Sprinters (100mtrs or 200mtrs)	02	Men
		400mtrs Hurdles	01	Men
		Middle Distance 1500mtrs	01	Men
		Long Distance-10 Km	01	Men
3	Table Tennis	No specific Position	03	Men
		No specific Position	01	Woman
4	Cricket	Wicket Keeper	01	Men
		Left arm Spinner	01	Men
		Off Spinner	01	Men
		Top Order Batsman	01	Men
		Middle Order Batsman	01	Men
		Medium Pace All Rounder	02	Men
5	Volley Ball	Setter	01	Men
		Blockers	02	Men
		Attacker	02	Men
		All Rounder	01	Men
6	Weight Lifting	56 Kg Category	01	Men
		69 Kg Category	01	Men
		77 Kg Category	01	Men
		94 Kg Category	01	Men
7	Power Lifting	59 Kg Category	01	Men
		105 Kg Category	01	Men
		120 Kg Category	01	Men
		+120 Kg Category	01	Men
8	Carroms	No specific position	01	Woman
		Total	36	

Syedhusan

सहायक निदेशक (कानून/सी) Assistant Director (Legal/Recd/Welfare)
 मुख्य पोस्टमास्टर जनरल कार्यालय C/o. Chief Postmaster General
 आंध्र प्रदेश सर्किल Andhra Pradesh Circle
 विजयवाड़ा Vijayawada-520 003

ANNEXURE-II

Department of Posts, India
O/o Chief Postmaster General
Andhra Pradesh Circle, Vijayawada-520 013.



Format of Application for Recruitment of Postal/Sorting Assistant/Postal Assistant(CO/RO) /Postman & Multi Tasking Staff under Sports Quota

I. Post Applied for

(Separate application to be submitted for each Post/Discipline)

- | | |
|-----------------------------|-----|
| 1) Postal Assistant | [] |
| 2) Sorting Assistant | [] |
| 3) Postal Assistant (CO/RO) | [] |
| 4) Postman | [] |
| 5) Multi Tasking Staff | [] |

Affix latest
passport size
photograph

II Discipline applied for (Separate application to be submitted for each Discipline) (✓) should be marked wherever applicable)

Details of Disciplines (Tick the Discipline for which applied)				Tick here
1	Kabaddi	Rider	Men	
		Centre Left Cover	Men	
		Centre Right Cover	Men	
		All-rounder	Men	
2	Athletics (including Track and Field Events)	Sprinters (100mtrs or 200mtrs)	Men	
		400mtrs Hurdles	Men	
		Middle Distance 1500mtrs	Men	
		Long Distance-10 Km	Men	
3	Table Tennis	No specific Position	Men	
		No specific Position	Woman	
4	Cricket	Wicket Keeper	Men	
		Left arm Spinner	Men	
		Off Spinner	Men	
		Top Order Batsman	Men	
		Middle Order Batsman	Men	
		Medium Pace All Rounder	Men	
5	Volley Ball	Setter	Men	
		Blockers	Men	
		Attacker	Men	
		All Rounder	Men	
6	Weight Lifting	56 Kg Category	Men	
		69 Kg Category	Men	
		77 Kg Category	Men	
		94 Kg Category	Men	
7	Power Lifting	59 Kg Category	Men	
		105 Kg Category	Men	
		120 Kg Category	Men	
		+120 Kg Category	Men	
8	Carroms	No specific position	Woman	



III. Details of the applicant.

1.	Name in Full (IN BLOCK LETTERS)	
2.	Gender	
3.	Father's / Husband's Name	
4.	Nationality	
5.	Community (Attach proof of attested copy of Certificate in case of OBC/SC/ST issued by competent authority in the prescribed format.	General [] OBC [] SC [] ST []
6.	Present Address & Address for Communication	
7.	Mobile Number	
8.	Email ID (Mandatory)	
9.	a) Date of Birth as recorded in SSLC/HSC/SSC Cumulative Record. (Attach attested copy of relevant certificates) b) Age as on 30.01.2018 (Last date of submission of application)	[] [] [] [] [] [] [] [] (D D / M M / Y Y Y Y) ____ Years ____ Months ____ Days
10.	Details of application fee paid, name of the post office, Indian Postal Order (IPO) No. & date	

IV. Educational Qualifications (Attach proof of attested copies)

Sl. No.	Examination passed	Year of Passing	Marks obtained	Name of the Board/ university
1.	SSLC/SSC			
2.	10+2 or 12th class (excluding vocational streams) with English as a compulsory subject.			
3.	Any other relevant information			
	(Copies of mark lists to be enclosed)			

**V. Sports Qualification (Attach proof of attested copies)**

I, _____ hereby declare that all the information given is true to the best of my knowledge and belief. I understand that if any information is found to be false at the later stage, I am liable to be punished and my appointment will be terminated, I also understand that in the event of my failure to complete the pre-appointment training, for whatever reason, my selection is liable to be cancelled.

Place:

Date:

Signature of the candidate

IMPORTANT:

1. APPLICATIONS AND THE ENVELOPES SHOULD BE CLEARLY SUPERSCRIBED INDICATING THE DISCIPLINE AND POST FOR WHICH APPLIED.
2. APPLICATIONS SHOULD BE SENT THROUGH SPEED POST/REGISTERED POST ONLY. THOSE SENT THROUGH ANY OTHER MEANS, PRIVATE COURIERS, BY UNREGISTERED POST AND GIVEN BY HAND SHALL NOT BE ACCEPTED.



Envelope containing the application should be addressed in the following

<u>APPLICATION FOR THE POST OF POSTAL/ SORTING ASSISTANT/POSTAL ASSISTANT(CO/RO)/POSTMAN/MTS IN ANDHRA PRADESH POSTAL CIRCLE UNDER SPORTS QUOTA</u>	
Post applied for:	Registered Post/ Speed Post
Discipline applied for:	
	To, The Chief Postmaster General, (Recruitment Section) Andhra Pradesh Circle, Krishnalanka, Vijayawada- 520 013.
From:	



APPENDIX -I

FORM I

To be filled up by the administrator/secretary of the office in one of the specified categories.

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF _____

Certificate to meritorious sportsmen for employment to Group C & D services under the Central Government.

Name of the Sportsman: Shri/Smt /K. Mr/Ms _____
and resident of _____

(Complete address) represented the _____ in _____
at _____

The merit obtained by the sportsman in the above sport
Competition/Contest was _____

The certificate being given on the basis of record available in the office of
Secretary, _____ National Association of _____

Name _____

Signature _____

Date _____

Name _____

Designation _____

Name of the Employer/
Member of
Association _____

Address _____

Seal _____

**Note: - This Certificate will be valid only when signed personally by the Secretary
National Federation/ National Association**

(Annexure B of the Department of Personnel and Administrative Reforms O.M. NO.
4015-1-78-Estt (D) dated 4th August 1980)



FORM -2

(For representing a State in India in a National Competition in one of the recognized Games/ Sports).

STATE ASSOCIATION OF _____ IN THE GAME _____ OF _____

Certificate to a meritorious sportsman for employment to a Group C & D services under the Central Government.

I, _____ Secretary of the State Association, do hereby certify that _____ son/daughter of Shri _____ and _____ (Complete address of the sportsman) of _____ State, who has participated in the National Competition/Tournament held at _____ from _____ to _____.

He/She has participated in the _____ individual/relay in the above said Game/Sport and has won _____.

The certificate is being given on the basis of record and data in the office of State Association.

Place: _____ Date: _____ Signature: _____ Name: _____ Designation: _____ Home of the State Association: _____ Address: _____ State: _____

Note: This Certificate will be valid only when signed personally by the Secretary of the State Association.

(Annexure -B of the Department of Personnel and Administrative Reforms O.M. NO.14015/1/78-Estt (D) dated 4th August 1980)



FORM 3

For representing a university in the Inter University Competition in one of the recognized Games/Sports.

UNIVERSITY OF _____

Certificate to a meritorious sportsman for employment to a Group C & D services under the Central Government.

Certified that Shri/Smt./Kumari _____ son/wife/daughter of Shri _____ and resident of _____ student of _____ represented the University of _____ in the game/event of _____ in Inter University Competitory Tournament held at _____ from _____ to _____.

The position obtained by the individual/team in the above said Competition/Tournament was _____.

The Certificate is being given on the basis of records available in the office of Dean of Sports or Officer in overall charge of sports in the University of _____.

Place _____

Signature _____

Date _____

Name _____

Designation _____

Name _____ of _____ the University _____

Address _____

Secy _____

Note: - This Certificate will be valid only when signed personally by the Dean /Director or other officer in overall charge of sports in the University.

(Annexure B of the Department of Personnel and Administrative Reforms O.M. NO.14015/1/78-Estt (D) dated 4th August 1980)

APPENDIX -I

FORM 4



To certify that the sportsman mentioned below has participated in the National Games for Schools in the year of 1980-81 and has been awarded a Certificate of Merit.

DIRECTORATE OF PUBLIC INSTRUCTIONS/EDUCATION OF THE STATE OF

Certificate to a meritorious sportsman for employment to a Group C & D services under the Central Government.

That the sportsman mentioned below, who is a resident of the State of _____, has participated in the National Games for Schools in the year of 1980-81 and has been awarded a Certificate of Merit.

His name is _____, who is a resident of _____, District _____, State of _____, has participated in the National Games for Schools in the year of 1980-81 and has been awarded a Certificate of Merit.

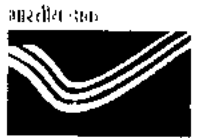
It is hereby certified that the sportsman mentioned above is eligible for employment to a Group C & D services under the Central Government.

This Certificate is being given on the basis of record available in the office of the Director of Public Instructions, Education of _____.

Date: _____ Signature: _____
Place: _____ Name: _____
Designation: _____
Address: _____
State: _____

Note: This Certificate will be valid only when signed personally by the Director or Additional/Joint or Deputy Director in overall charge of sports /games/for Schools in the Directorate of Public Instructions/Education of the State.

(Annexure B of the Department of Personnel and Administrative Reforms O.M. NO.14015/1/78-Estt (D) dated 4th August 1980)



Form of Caste Certificate as prescribed in M.H.A. O.M. No. 42/21/49/N.G.S. dated 28-1-1952, as revised in Dept. of Personnel & Administrative Reforms Letter No. 36012/6/76-Est. (S.C.T.) dated 29-10-1977, to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim.

FORM OF CASTE CERTIFICATE

This is to certify that Sri/Srimati*/Kumari* _____ son/daughter* of _____ of village/town _____ in District/Division* _____ of the State/Union Territory/* _____ belongs to the _____ caste/tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* under

* The Constitution (Scheduled Castes) Order, 1950.

* The Constitution (Scheduled Tribes) Order, 1950.

* The Constitution (Scheduled Castes) (Union Territories) Order, 1951.

* The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970. the North-Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976).

*The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956.

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 1976.

*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.

*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962.

*The Constitution (Pondicherry) Scheduled Castes Order, 1964.

*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.

*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.

*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.

*The Constitution (Nagaland) Scheduled Tribes Order, 1970.

*The Constitution (Sikkim) Scheduled Castes Order, 1978.

*The Constitution (Sikkim) Scheduled Tribes Order, 1978.

*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.

*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990.

*The Constitution (Scheduled Tribes) Order Amendment Act, 1991.

*The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991.

2. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Sri/ Srimati _____ father/ mother of _____ Sri/Srimati/Kumari* of village/town &* in District/Division* of the State/Union Territory* _____ who belong to the Caste/Tnbe* which is recognized as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* _____ issued by the

Dated

3. Sri / Srimati / Kumari* _____ and/or* his/her* family ordinarily reside(s) in village/town* _____ of _____ District/Division* of the State/Union Territory* of _____

Place:

Date:

Signature :

Designation

(With seal of office)

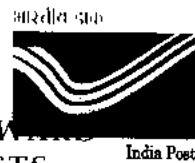
Note: The term "ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the peoples act, 1950.

*Please delete the words which are not applicable.



The under-mentioned authorities have been empowered to issue Caste Certificate verification

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/Sub Divisional Magistrate/Taluk Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tahasildar.
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.



APPENDIX - III
FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD
CLASSES (OBC) APPLYING FOR APPOINTMENT TO POSTS
UNDER THE
GOVERNMENT OF INDIA

(Government of India, Dept. of Personnel and Training, O.M. No. 36033/28/94. Estt.(Res.), dated 2-7-1997)

This is to certify that Sri/Srimati/Kumari*_____ son/daughter* of _____ of village _____ District/Division* _____ in the State _____ belongs to the _____ community which is recognized as a Backward Class under :-

- *(i) Government of India, Ministry of Welfare, Resolution No. 12011/68/93-BCC(C), dated the 10th September, 1993, published in the Gazette of India, Extraordinary, Part-1, Section I, No. 186, dated the 13th September 1993.
- (ii) Government of India, Ministry of Welfare, Resolution No. 12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-1, Section 1, No. 163, dated the 20th October 1994.
- (iii) Government of India, Ministry of Welfare, Resolution No. 12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India, Extraordinary, Part-1, Section 1, No. 88, dated the 25th May, 1995.
- (iv) Government of India, Ministry of Welfare, Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India, Extraordinary, Part-1, Section 1, No. 210, dated the 11th December, 1996.

Sri/Srimati/Kumari*_____ and/or his family ordinarily reside(s) in the _____ District/ Division* of the State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training, O.M. No. 36012/22/93-Estt- (SCT), dated 8-9-1993.

Place:

Date :

Seal

Signature of District Magistrate,
Deputy Commissioner, etc.

* Strike out whichever is not applicable.

Note:

- (a) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People's Act, 1950.
- (b) The authorities competent to issue caste certificates are indicated below :
- (c) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate /Sub Divisional Magistrate/Taluk Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of First -Class Stipendiary Magistrate).
- (d) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (e) Revenue Officer not below the rank of Tahasildar; and
- (f) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.

FORM OF UNDERTAKING

On appointment in the Postal Department in relaxation of the normal rules of recruitment, I hereby undertake and bind myself that I shall serve the Department at least for a period of three years and shall also faithfully take part in Sports events for which I may be selected by the appropriate authority and that I shall also represent the Department of Posts in National Games when called up on to do so.

Date:

Signature

Place:

Name of the applicant.