

**Government of India
Ministry of Communication
Department of Posts**



**OFFICE OF CHIEF POSTMASTER GENERAL, RAJASTHAN CIRCLE
Notification No. Rectt/2-39/2017 Dated 14.11.2017**

DIRECT RECRUITMENT OF MULTI TASKING STAFF (MTS)

Online Applications are invited from the desirous and eligible Applicants and residents of India to fill up the vacant posts of Multi Tasking Staff (MTS) in the Administrative and Subordinate Units of Rajasthan Postal Circle.

1. The details of the vacancies in each Division/Unit in the circle are furnished as hereunder :-

Sl. N.	Name of Postal Division	Category wise details of vacancies									
		UR	SC	ST	OBC	TOTAL	PH-I (LV)	PH-II (HH)	PH-III (OA/OL)	PH-IV	Ex-SM
<u>Administrative Units :-</u>											
1.	Circle Office, Jaipur	1	0	0	0	1	0	0	0	0	0
2.	RLO	1	0	0	0	1	0	0	0	0	0
3.	Postal Store Depot, Ajmer	1	0	0	0	1	0	0	0	0	0
4.	Postal Store Depot, Jaipur	1	0	0	0	1	0	0	0	0	0
5.	Circle Stamp Depot, Jaipur	1	0	0	0	1	0	0	0	0	0
6.	DA(P) Office, Jaipur	4	0	0	2	6	0	0	0	0	1
<u>Subordinate Units :-</u>											
1.	RMS 'JP' Dn. Jaipur	19	6	5	7	37	1	0	0	0	4
2.	RMS 'J' Dn. Ajmer	2	-	-	1	3	0	0	0	0	0
3.	RMS 'ST' Dn. Jodhpur	3	1	1	1	6	0	1	0	0	1
	Total	33	7	6	11	57	1	1	0	0	6

Note : The vacancies notified are subject to vary/change without any prior intimation.

(UR : Unreserved, SC : Scheduled Caste, ST : Scheduled Tribe, OBC : Other Backward Class, PH : Physically Handicapped, LV : Low Vision, HH : Hearing Handicapped, OA : One Arm, OL : One Leg, Ex-SM : Ex-Serviceman)

- (i) The vacancies of Ex-serviceman and Physically handicapped will be adjusted in the relevant categories i.e UR, SC, ST and OBC as the case may be in view of category of selected candidates.
- (ii) Categories of applicants eligible to claim Physically Handicapped (PH) concession:-

First Category:-

- (a) Visually Impaired :- Categories of visually impaired persons suitable for the post- only low vision.

Low Vision :- Persons with low vision means a person with impairment of visual functioning even after treatment or standards refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.

Second Category:-

- (b) Hearing Impaired :- Categories suitable for the post - Deaf or those in whom the sense of hearing is non functional for ordinary purposes of life, they do not hear, understand sounds at all even with amplified speech. The cases included in this category will be those having hearing loss more than 90 decibels (db) in the better ear (profound impairment) or the total loss of hearing in both ears.

D. S. Manoj
14/11/17

Third Category:-

- (c) Orthopedically Impaired: - The orthopedically impaired are those who have a minimum 40% of physical defect or deformity which causes and interference with the normal functioning of bones, muscles and joints. Categories of orthopedically impaired applicants suitable for posts :-
- One arm affected.
 - One leg affected.

Fourth Category:-

- (d) Autism, intellectual disability, specific learning disability and mental illness;
- (e) Multiple disabilities from amongst persons under clauses (a) to (d)

Note-1 The applicants should possess valid medical certificate in the form prescribed by the Govt issued by the competent medical authorities for the purpose of employment on the date of registration, while applying for recruitment.

Note-2 The applicant can avail relaxation only for the predominant disability. The applicant should be in possession of original medical certificate for the same by competent medical authority in the format prescribed by the Govt. at the time of on-line registration.

2. **Pay Matrix :-** Rs 18,000 in Level 1 + Admissible allowance.

3. **Age limit :-** **18 to 25 years** for **Unreserved (UR)** applicants.

(i) Permissible relaxation of upper age limit as per Govt. of India orders are as indicated below:-

Category	Age relaxation permissible beyond the upper age limit
Schedule Caste (SC) / Schedule Tribes (ST)	5 Years
Other Backward Classes (OBC)	3 Years
Physically Handicapped (PH)	PH + UR - 10 Years
	PH + SC/ST - 15 Years
	PH+ OBC - 13 Years
Ex-Servicemen (Ex-SM)	3 Years after deduction of service rendered in Military from the actual age as on crucial date for reckoning of age limit.
Serving Govt. employees who have rendered not less than 3 years regular continuous service as on crucial date for reckoning of age limit	Upto 35 Years for UR candidates (General) Upto 40 Years for SC/ST candidates Upto 38 Years for OBC candidates

4. **Crucial Date for reckoning of age limit :-** The crucial date for determining the age limit shall be the closing date for applying online, i.e. 14.12.2017

5. (a) Probation period :- 2 years

(b) The training will be imparted to the selected candidates as prescribed.

6. **Educational Qualification:-** Matriculation or I.T.I. from any recognized Board or University.

7. **Disqualification :-** A person,

(a) Who has entered into or contracted a marriage with a person having a spouse living or

(b) Who having a spouse living, has entered into or contracted a marriage with any person, shall not be eligible for appointment to the said post.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

Dasgupta
14/12/17

8. **How to Apply :-** The Applicant can apply only through online mode.
- (i) First, the applicant has to visit the website "www.doprajrecruitment.in" and should read notification, instructions and vacancy position carefully before applying online.
 - (ii) After then, the applicant has to click on the link of "REGISTER" under the tab of MTS. The above link will be active **from 07.00 hrs on 15.11.2017 to 23.59 hrs on 14.12.2017** During Registration process, the applicant has to fill all the required fields. After successfully registration, the candidate will receive a unique Application Number on given mobile no. & email address for further login.
 - (iii) After registration, the candidate has to login by using his/her Application Number and Password. The password will be date of birth. After login, the candidate should fill his personal details carefully and correctly in the fields displayed at the web page and the applicant has also to indicate his/her preference of Division, in the Circle, to which they intend to apply and also indicate the options for Examination cities. After filling up all the fields, the applicant has to click on "Save and Continue".
 - (iv) Now, the candidate has to upload scanned images of his/her latest passport size photograph and signature in .JPG/.JPEG format. The image size should less than or equal to 500 KB. After successfully uploading these images, a preview details with all the inputs submitted by the candidate will be displayed. At this stage, the candidate can check and edit the details submitted by him/her, if required. If the candidate is satisfied and assured with the correctness of provided information, he/she can proceed further to generate challan.
 - (v) After successfully submission of application form, the applicant cannot change/edit in the information given by him/her. Now, the candidate can printout of the system generated Fee-Challan form (in triplicate) to deposit Examination/ Application fee.
9. **Mode of Payment :-** The applicant can deposit the fee only through e-Payment service of the post office. The list of identified e-payment service enabled post offices is available on the website. The applicant has to approach nearby post office out of them and has to deposit the required fee in cash (INR) only. In case of non-payment of fee, the application will not be considered for further process. The applicants are advised to keep a copy of fee challan, receipt issued by the post office and application, for future reference.

- (i) **Fee structure for the various categories of applicants is defined as below:-**

Category of applicant	Application fee	Examination fee	TOTAL FEE
Candidates belonging to Un-reserved (UR) and OBC	Rs. 100/-	Rs. 400/-	Rs. 500/- (Rupees Five hundred only)
Candidates belonging to SC / ST / PH / Woman	Rs. 100/-	--- <i>*(Exempted)</i>	Rs. 100/- (Rupees One hundred only)

* Applicants belonging to SC/ ST/ PH/ Woman categories are exempted from payment of Examination Fee of Rs. 400/-. Such candidates have to deposit only Application Fee, i.e. Rs. 100/-.

- (ii) After depositing the fee in listed post office, the applicant will receive one e-payment receipt from the post office. The candidate must check that the registration number shown in challan form is same as printed in e-payment receipt.
- (iii) After 3 or 4 working days of depositing of fee, the applicant should check his/her status on the website by using Application Number and Password.
- (iv) The applicant registered/applied on the closing date, may deposit the fee upto **16.12.2017**

Note-I:- Fee once paid shall not be refunded under any circumstances.

Note-II:- Fee paid through any mode other than e-payment in Post Office will not be accepted.

Dishant
14/11/17

